

**REINSTATEMENT REQUEST**

Whether due to probation, suspension, or personal reasons, students who have been in any one of these condition may be reinstated upon approval of the school director. After student has remained outside of school for at least 6 months and have taken steps to demonstrate improvement in academic, personal, or any other critical situation, student may file Reinstatement Request to school. All conditions are determined on individual basis. Please submit request in person to admissions department at 12440 Firestone Blvd., Suite 2001, Norwalk, CA 90650.

**Note:** Please allow 3 to 5 working days for a response.

**Student Information**

Last name:

First name:

Middle name:

Social Security No:

International Student SEVIS ID No:

Home Address:

Home City, State, Zip:

Home Phone with Area Code:

Work Phone with Area Code:

Mobile Number:

E-mail Address:

Student's Signature:

Below you must provide detailed explanation for your request to reinstate. Please attach additional pages as needed.

**For Office Use Only**

Request received by (school official last, first name - print):

Date request received (mm/dd/yyyy):

Date request filled (mm/dd/yyyy):